

**VOC (FRONT-END LOADER)**

SS-WHS-SAF-000

Authorised By:

Rev 1 [Publish Date]



<b>TRAINEE NAME</b>	
<b>ASSESSOR NAME</b>	
<b>PLANT TYPE</b>	Front-End Loader
<b>PLANT MAKE / MODEL</b>	
<b>DATE OF ASSESSMENT</b>	

**KNOWLEDGE ASSESSMENT (TO BE COMPLETED BY TRAINEE)**

QUESTION	C / NYC
1. List at least 4 things that you would inspect as part of a pre-start check.	
2. List at least 3 issues that that could impact the safety of the machine (e.g. overly worn tyres).	
3. What should you do if you identify significant defects or issues during your pre-start check?	
4. List at least 2 safety features on this machine and their function.	

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<p>5. List 5 hazards that may exist during operation of this machine. For each hazard, list a control measure to manage that hazard.</p>	
<p>6. List any PPE requirements that may exist for this machine.</p>	
<p>7. List an emergency situation that could occur during operation of this machine and include how you would respond to this situation.</p>	
<p>8. Where should you park the machine and what should you do with the keys when you have finished?</p>	
<p>9. Describe any safety considerations for refuelling or recharging this machine.</p>	

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<b>PRACTICAL ASSESSMENT (TO BE COMPLETED BY ASSESSOR)</b>	
TASK / OBSERVATION (TRAINEE MUST SUCCESSFULLY DEMONSTRATE THE FOLLOWING)	C / NYC
<b>PLANNING &amp; PREPARING FOR FRONT-END LOADER OPERATIONS</b>	
The trainee can access, interpret, and apply backhoe/loader operations documentation.	
The trainee obtains, interprets, clarifies, and confirms work instructions.	
The trainee identifies hazards and environmental issues, assesses risks, and implements control measures in line with workplace policies.	
The trainee selects and wears personal protective equipment required for work activities.	
The trainee identifies, obtains, and implements signage traffic management requirements according to standard operating procedures and safe work practices.	
The trainee selects the required backhoe/loader equipment and confirms its suitability for work activities.	
The trainee obtains and interprets emergency procedures for backhoe/loaders and is prepared for fires, accidents, and emergencies	
Prior to the commencement of work activity, the trainee coordinates and communicates planned activities with others at the site.	
<b>OPERATING FRONT-END LOADER IN LINE WITH ESTABLISHED REQUIREMENTS</b>	
The trainee carries out prestart and start-up checks following workplace procedures.	
The trainee identifies faults or defects and rectifies or reports them within their scope of responsibility and according to workplace procedures.	
When driving and operating the machine, the trainee uses techniques suited to equipment capabilities, site, and work conditions, in accordance with workplace procedures.	
The trainee monitors hazards and risks during operations to ensure the safety of themselves, other personnel, and plant and equipment.	
Using indicators and alarms, the trainee monitors and manages equipment performance.	
<b>LOADING, CARRYING AND PLACING MATERIALS USING A FRONT-END LOADER</b>	
The trainee establishes the weight of the load and ensures it is within the safe operational limits of the machine.	
The trainee uses lifting gear within safe working load requirements and in line with workplace procedures.	
When positioning and locating the machinery, the trainee ensures a stable and effective shift of materials according to work requirements.	
The trainee shifts materials safely and effectively, using hand, audible, and communication signals, in line with workplace procedures.	
After completing the task, the trainee parks up, shuts down, secures, and carries out a post-operational inspection of the equipment following workplace procedures.	
<b>SELECTING, REMOVING AND FITTING ATTACHMENTS FOR A FRONT-END LOADER</b>	

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The trainee selects the attachment suitable for the task and fits it following workplace procedures.	
The trainee tests the attachment to ensure correct fitting and operation.	
The trainee uses the attachment within design limits and in accordance with workplace procedures.	
After use, the trainee removes, cleans, and stores the attachments in the designated location following workplace procedures.	
<b>RELOCATING THE FRONT-END LOADER</b>	
The trainee prepares the backhoe/loader for relocation.	
The trainee moves the backhoe/loader safely between worksites, observing relevant codes and traffic management requirements.	
<b>HOUSEKEEPING ACTIVITIES</b>	
The trainee clears the work area and disposes of or recycles materials according to workplace procedures.	
The trainee manages and/or reports hazards to maintain a safe working environment.	
The trainee completes, files, or distributes documentation in a manner that complies with workplace practices.	
<b>ASSESSMENT RESULT</b>	C / NYC
<b>ASSESSOR NAME AND SIGN</b>	
<b>TRAINEE NAME AND SIGN</b>	