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| **TRAINEE NAME** |  |
| **ASSESSOR NAME** |  |
| **TOOL TYPE** | Heat Gun |
| **TOOL MAKE / MODEL** |  |
| **DATE OF ASSESSMENT** |  |
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| **KNOWEDGE ASSESSMENT (TO BE COMPLETED BY TRAINEE)** |
| QUESTION | C / NYC |
| 1. List at least 3 things that you would inspect as part of a pre-start check.
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| 1. List at least 2 issues that that could impact the safety of the tool (e.g. overly worn components).
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| 1. What should you do if you identify significant defects or issues during your pre-start check?
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| 1. What should you do if you find the tool has no current electrical test and tag (240v tools only)?
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| 1. List at least 2 safety features on this tool and their function.
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| 1. List 3 hazards that may exist during operation of this tool. For each hazard, list a control measure to manage that hazard.
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| 1. List any PPE requirements that may exist for this tool.
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| 1. List an emergency situation that could occur during operation of this tool and include how you would respond to this situation.
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| 1. Describe any safety considerations for refuelling or recharging this tool (fuel or battery tools only)?
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| **PRACTICAL ASSESSMENT (TO BE COMPLETED BY ASSESSOR)** |
| TASK / OBSERVATION (TRAINEE MUST SUCCESSFULLY DEMONSTRATE THE FOLLOWING) | C / NYC |
| **PLANNING & PREPARING FOR HEAT GUN OPERATION** |
| The trainee accessed and confirmed appropriate working requirements. |  |
| The trainee accessed, interpreted, and applied documentation and appropriate working procedures. |  |
| The trainee identified and addressed the potential hazards, risks, and environmental issues, by implementing control measures according to appropriate workplace procedures. |  |
| The trainee selected and wore the correct personal protective equipment required for the current work activity. |  |
| The trainee obtained and interpreted emergency procedures, and prepared for emergency situations. |  |
| **SELECT AND SAFELY USE HEAT GUN** |
| The trainee selects the heat gun appropriate for the work activity. |  |
| The trainee inspects the heat gun for serviceability and reports faults. |  |
| The trainee inspects power leads and hoses for serviceability and reports faults (if applicable). |  |
| The trainee establishes a clear route for the safe placement and connection of power leads and hoses (if applicable). |  |
| The trainee clamps or fixes material in position for power tool application according to workplace procedures (if applicable). |  |
| The trainee uses the heat gun safely and correctly. |  |
| **PACK UP AND CLEAN UP** |
| The trainee stores the heat gun safely when not in immediate use. |  |
| The trainee clears the work area and disposes of materials and waste. |  |
| The trainee cleans, maintains, and inspects the serviceability of the heat gun, addressing and reporting any issues to relevant personnel. |  |
| The trainee completes written records and reports according to workplace procedures. |  |
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| **ASSESSMENT RESULT** | C / NYC |
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| **ASSESSOR NAME AND SIGN** |  |
| **TRAINEE NAME AND SIGN** |  |