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| **TRAINEE NAME** |  |
| **ASSESSOR NAME** |  |
| **PLANT TYPE** | Scissor Lift |
| **PLANT MAKE / MODEL** |  |
| **DATE OF ASSESSMENT** |  |
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| **KNOWEDGE ASSESSMENT (TO BE COMPLETED BY TRAINEE)** |
| QUESTION | C / NYC |
| 1. List at least 4 things that you would inspect as part of a pre-start check.
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| 1. List at least 3 issues that that could impact the safety of the machine (e.g. overly worn tyres).
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| 1. What should you do if you identify significant defects or issues during your pre-start check?
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| 1. List at least 2 safety features on this machine and their function.
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| 1. List 5 hazards that may exist during operation of this machine. For each hazard, list a control measure to manage that hazard.
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| 1. List any PPE requirements that may exist for this machine.
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| 1. List an emergency situation that could occur during operation of this machine and include how you would respond to this situation.
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| 1. Where should you park the machine and what should you do with the keys when you have finished?
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| 1. Describe any safety considerations for refuelling or recharging this machine.
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| **PRACTICAL ASSESSMENT (TO BE COMPLETED BY ASSESSOR)** |
| TASK / OBSERVATION (TRAINEE MUST SUCCESSFULLY DEMONSTRATE THE FOLLOWING) | C / NYC |
| **PLANNING** |
| The trainee demonstrates how to obtain and apply job requirements in the planning process. |  |
| The trainee demonstrates the process of assessing work site conditions and hazards and applying health and safety requirements to the planning. |  |
| The trainee demonstrates the procedure for reviewing the Safe Work Method Statement (SWMS) for the scissor lift type, job, and work site requirements with relevant personnel. |  |
| The trainee demonstrates the steps taken to select and check the serviceability of plant, tools, equipment, and personal protective equipment (PPE) before starting work. |  |
| The trainee demonstrates how to identify, obtain, prepare, safely handle, and locate materials suitable for the work application. |  |
| The trainee demonstrates how to confirm verbal and non-verbal communication signals with team members, supervisors, and other personnel on the work site. |  |
| The trainee demonstrates the process of establishing and practicing a rescue plan, including the use of a fall arrest system, before using an scissor lift. |  |
| **SCISSOR LIFT ROUTINE CHECKLIST** |
| The trainee demonstrates the correct connection of the power source to the platform equipment in accordance with manufacturer specifications. |  |
| The trainee demonstrates the execution of routine pre-operational equipment checks based on the operator manual or manufacturer specifications, along with the documentation of defect checks and scissor lift maintenance schedules in logbooks. |  |
| The trainee demonstrates the proper start-up procedure by switching on the equipment and checking controls for correct operation and ease of movement. |  |
| The trainee demonstrates the inspection of the scissor lift to ensure the presence and correct operation of emergency safety devices specified in the operator manual. |  |
|  **POSITION SCISSOR LIFT** |
| The trainee positions the platform for the work application and engages stabilizers, if present, to establish the equipment base level in accordance with safe operating procedures. |  |
| The trainee demonstrates places tools, equipment, and materials into the bucket or on the platform based on job application requirements.  |  |
| **ELEVATE SCISSOR LIFT** |
| The trainee ensures the secure fitting of the fall arrest harness and connects the lanyard to the attachment point. |  |
| The trainee operates scissor lift controls following manufacturer recommendations and elevates the platform to the designated work position. |  |
| The trainee powers off at specified locations and engages locking devices as instructed in the operator manual. |  |
| The trainee conducts work in accordance with the job specification, operator manual, and health and safety requirements. |  |
| **SHUT DOWN AND LOWER SCISSOR LIFT** |
| The trainee operates the controls following manufacturer recommendations and lowers the platform to the down position. |  |
| The trainee carries out shut-down procedures as per the instructions in the operator manual, ensuring the equipment is switched off. |  |
| **PACKUP AND CLEANUP** |
| The trainee ensures the work area is cleared, and materials are disposed of, reused, or recycled in accordance with legislation, regulations, codes of practice, and job specifications. |  |
| The trainee cleans, checks, maintains, and stores the scissor lift, tools, and equipment following manufacturer recommendations and standard work practices. |  |
| The trainee applies work completion procedures and notifies relevant personnel that the work is finished. |  |
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| **ASSESSMENT RESULT** | C / NYC |
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| **ASSESSOR NAME AND SIGN** |  |
| **TRAINEE NAME AND SIGN** |  |