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| **TRAINEE NAME** |  | | |
| **ASSESSOR NAME** |  | | |
| **PLANT TYPE** | Telehandler | | |
| **PLANT MAKE / MODEL** |  | | |
| **DATE OF ASSESSMENT** |  | | |
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| **KNOWEDGE ASSESSMENT (TO BE COMPLETED BY TRAINEE)** | | | |
| QUESTION | | | C / NYC |
| 1. List at least 4 things that you would inspect as part of a pre-start check. | | |  |
| 1. List at least 3 issues that that could impact the safety of the machine (e.g. overly worn tyres). | | |  |
| 1. What should you do if you identify significant defects or issues during your pre-start check? | | |  |
| 1. List at least 2 safety features on this machine and their function. | | |  |
| 1. List 5 hazards that may exist during operation of this machine. For each hazard, list a control measure to manage that hazard. | | |  |
| 1. List any PPE requirements that may exist for this machine. | | |  |
| 1. List an emergency situation that could occur during operation of this machine and include how you would respond to this situation. | | |  |
| 1. Where should you park the machine and what should you do with the keys when you have finished? | | |  |
| 1. Describe any safety considerations for refuelling or recharging this machine. | | |  |
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| **PRACTICAL ASSESSMENT (TO BE COMPLETED BY ASSESSOR)** | | | |
| TASK / OBSERVATION (TRAINEE MUST SUCCESSFULLY DEMONSTRATE THE FOLLOWING) | | | C / NYC |
| **PLANNING** | | | |
| The trainee will access, interpret, and apply telescopic materials handler documentation. | | |  |
| The trainee will obtain, interpret, clarify, and confirm work requirements. | | |  |
| The trainee will identify hazards and environmental issues, assess risks, and implement control measures in accordance with workplace policies. | | |  |
| The trainee will select and wear personal protective equipment required for work activities. | | |  |
| The trainee will identify, obtain, and apply signage requirements following workplace procedures. | | |  |
| The trainee will select the required telescopic materials handler equipment or attachments and confirm their suitability for the work activities. | | |  |
| The trainee will coordinate and communicate planned activities with others at the site before commencing work. | | |  |
| **OPERATING TELESCOPIC MATERIALS HANDLER IN LINE WITH ESTABLISHED REQUIREMENTS** | | | |
| The trainee will perform pre-start and start-up checks following workplace procedures. | | |  |
| The trainee will check telescopic materials handler controls, brakes, attachments, and other implements for maneuverability and serviceability, ensuring faults are rectified or reported within their responsibility and workplace procedures. | | |  |
| The trainee will assess site and operating hazards and apply safe operating techniques. | | |  |
| The trainee will operate the telescopic materials handler using techniques suitable for equipment capabilities, site and work conditions, and following workplace procedures. | | |  |
| **ATTACHING, SECURING, LIFTING AND CARRYING MATERIALS** | | | |
| The trainee will utilize load handling communication methods as per standard operating procedures with all parties involved. | | |  |
| The trainee will communicate with the dogman to determine the weight of the load. | | |  |
| The trainee will coordinate with the dogman to ensure safe working load requirements are assessed, and appropriate slings and lifting gear are selected, attached, and secured according to workplace procedures. | | |  |
| The trainee will position machinery appropriately to ensure stable and effective shifting of materials according to work requirements. | | |  |
| The trainee will safely and effectively shift the load, utilizing hand signals, audible signals, and communication, in accordance with workplace procedures. | | |  |
| The trainee will park, shut down, secure, and conduct post-operational inspection of equipment as per workplace procedures. | | |  |
| **SELECTING, REMOVING AND FITTING ATTACHMENTS** | | | |
| The trainee will select the attachment for the task and move and fit it following workplace procedures. | | |  |
| The trainee will test and confirm the correct fitting and operation of the attachment. | | |  |
| The trainee will use the attachment within its design limits and in accordance with workplace procedures. | | |  |
| The trainee will remove, clean, and store the attachment following workplace procedures. | | |  |
| **RELOCATING THE TELESCOPIC MATERIALS HANDLER** | | | |
| The trainee will prepare machines and equipment for relocation following safe work practices. | | |  |
| The trainee will safely transport machines and equipment between worksites while adhering to relevant site codes and traffic management requirements. | | |  |
| **HOUSEKEEPING ACTIVITIES** | | | |
| The trainee will clean up the work area and dispose or recycle materials according to workplace procedures. | | |  |
| The trainee will manage hazards or report them to maintain a safe working environment. | | |  |
| The trainee will complete, file, or distribute documentation in a manner that complies with workplace practices. | | |  |
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| **ASSESSMENT RESULT** | | | C / NYC |
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| **ASSESSOR NAME AND SIGN** | |  | |
| **TRAINEE NAME AND SIGN** | |  | |