

VOC (VAC TRUCK)

SS-WHS-SAF-000

Authorised By:

Rev 1 [Publish Date]



TRAINEE NAME	
ASSESSOR NAME	
PLANT TYPE	Vac Truck
PLANT MAKE / MODEL	
DATE OF ASSESSMENT	

KNOWLEDGE ASSESSMENT (TO BE COMPLETED BY TRAINEE)

QUESTION	C / NYC
1. List at least 4 things that you would inspect as part of a pre-start check.	
2. List at least 3 issues that that could impact the safety of the machine (e.g. overly worn tyres).	
3. What should you do if you identify significant defects or issues during your pre-start check?	
4. List at least 2 safety features on this machine and their function.	

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<p>5. List 5 hazards that may exist during operation of this machine. For each hazard, list a control measure to manage that hazard.</p>	
<p>6. List any PPE requirements that may exist for this machine.</p>	
<p>7. List an emergency situation that could occur during operation of this machine and include how you would respond to this situation.</p>	
<p>8. Where should you park the machine and what should you do with the keys when you have finished?</p>	
<p>9. Describe any safety considerations for refuelling or recharging this machine.</p>	

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PRACTICAL ASSESSMENT (TO BE COMPLETED BY ASSESSOR)	
TASK / OBSERVATION (TRAINEE MUST SUCCESSFULLY DEMONSTRATE THE FOLLOWING)	C / NYC
PLANNING	
The trainee will obtain, interpret, and confirm work requirements.	
The trainee will access, interpret, and apply vacuum excavation documentation to ensure compliance with work activities.	
The trainee will identify hazards and environmental issues, assess risks, and implement control measures in accordance with workplace policies.	
The trainee will identify and adhere to traffic management signage requirements.	
The trainee will select equipment and tools needed for work activities, checking for faults and reporting or rectifying them within their role's scope.	
The trainee will select and wear personal protective equipment necessary for work activities.	
The trainee will complete induction procedures as required by workplace policies, procedures, and job role requirements.	
The trainee will identify and apply safety and environmental protection requirements.	
ON-SITE PREPARATION AND SET UP	
The trainee will check the job scope, location, and requirements with the job owner and contact person as necessary.	
The trainee will obtain required permits and approvals, and assess the potential for ground contamination and material nature with the landowner or job contact when needed.	
The trainee will ensure waste management, disposal, and tracking procedures for material types are in place.	
The trainee will define the work area, verify the exclusion zone, confirm trench shoring requirements, and prepare the worksite to meet job and safety standards.	
The trainee will implement protective screening or other methods to contain excavation debris as required.	
The trainee will inspect, assemble, and check vacuum excavation equipment following organizational requirements.	
The trainee will complete pre-operational procedures, pre-start checks, and verify emergency stop functionality.	
The trainee will establish communication processes among operators and confirm the correct positioning of personnel.	
VACUUM EXCAVATION JOB	
The trainee will start up the vacuum excavation system according to operating procedures.	
The trainee will operate the equipment to meet job requirements and minimize direct contact of high-pressure water on assets.	
The trainee will monitor hazards and activate the emergency stop as required.	
The trainee will monitor the job, conditions, and equipment.	

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The trainee will recognize and diagnose problems, and report or rectify them within their role's scope.	
JOB COMPLETION	
The trainee will shut down equipment following operating procedures.	
The trainee will determine and implement disposal, recycling, and waste removal documentation procedures required by material type and clear the work area.	
The trainee will advise the job owner and contact person of job completion and report any issues and incidents as required.	
The trainee will clean and maintain the condition of equipment, confirm stability for use, and report issues as required or address them within the scope of their role.	
The trainee will check that the vehicle is clean and fit for transit.	
The trainee will refuel the vehicle, refill it with digging water as required, and return it to base.	
The trainee will complete the required paperwork and process written records.	
ASSESSMENT RESULT	C / NYC
ASSESSOR NAME AND SIGN	
TRAINEE NAME AND SIGN	